

CORPORATE SAFETY COMMITTEE – 10TH JULY 2003

**SUBJECT: THE REVIEW OF THE COUNCIL'S HEALTH AND SAFETY
ADVISORY SERVICE**

REPORT BY: DIRECTOR OF THE ENVIRONMENT

1. PURPOSE OF REPORT

1.1 The purpose of this report is to inform Members, Management and Trade Union Safety Representatives of the measures for the review.

2. SUMMARY

- 2.1 An external audit of Personnel Services and a Risk Management Review of the Council, carried out by the Authority's insurance brokers, recommended that the Council's method of providing a health and safety service should be reviewed.
- 2.2 When Caerphilly county borough council came into being, a two tier, health and safety advisory service was introduced.
- 2.3 Corporately, advice on occupational safety was issued by staff working in Environmental Services and health and welfare matters dealt with by Central Personnel.
- 2.4 There were also Health and Safety Advisors working in most Directorates.
- 2.5 At present, the Corporate Safety Unit and the Corporate Health and Welfare Officer still advise on corporate safety and corporate health matters respectively but they also advise on health and safety matters within their own Directorates. Denise Llewellyn (Social Services) and Greg Price (Education and Leisure) act as Directorate Health and Safety Advisors.
- 2.6 As a consequence of the reports, a Working Group, led jointly by Steve Delahaye and John Wakley, was set up to review the current provision and recommend improvements.
- 2.7 Part of the brief of the Group is to canvass the opinions of Managers, Sections of the workforce and Trade Union Safety Representatives to gauge their perception of the present arrangements.
- 2.8 The recommendations of the Working Group are expected later in the year.

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